



Department of Tourism & Civil Aviation, H.P., Shimla-171009

Notice Inviting Tender

The Department of Tourism & Civil Aviation, Himachal Pradesh, Shimla invites sealed tender on the prescribed proforma from the interested firms / agencies for the work of preparation of framed photographs of size 36X24 inches. The sealed tender must reach in the Directorate of Tourism & Civil Aviation, Shimla-9, H.P. on or before **03-08-2020 by 4.00 PM.** and the same will be opened on 04-08-2020 at 11.30 A.M in the presence of bidders or their authorised representative, whosoever present at that time. The tender received after the above date & time will not be entertained. Conditional & incomplete tender will not be entertained. The details and proforma for tender may be downloaded from the website www.himachaltourism.gov.in or can be obtained from the Directorate of Tourism & Civil Aviation, Shimla-9, H.P.

The Director (Tourism), H.P. reserves the right to accept or reject any or all the tender without assigning any reason.

-Sd-
Director,
Tourism & Civil Aviation,
Block 28, SDA Complex, Kasumpti,
Shimla-171009 H.P. Ph.0177-2625924

Department of Tourism & Civil Aviation, H.P., Shimla-171009

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The high resolution digital photographs of different types will be provided by the Department in Pendrive/DVD/ or through email link. The rate quoted would be valid for one year (which can be extended for another one year) and includes all expenses like designing, sample cost, transportation, packing (10 framed photograph each pack) and delivery F.O.R. Directorate of Tourism & Civil Aviation, Block No 28 SDA Complex, Kasumpti, Shimla (H.P)-171009. Applicable GST shall be extra. The proforma for financial bid is at Annexure-"A".

The Director (Tourism), H.P., reserves the right to accept or reject any or all the tender without assigning any reason.

Terms & conditions:

1. The successful bidder will have to design and prepare the framed photograph as per the requirement of the Department of Tourism & Civil Aviation, Shimla, H.P.
2. The successful bidder will have to submit two designed sample of framed photographs in the requisite size for approval from the date of accepting the work order.
3. The Department will retain one final approved sample of framed photograph and other sample will be returned to the successful bidder.

4. The Department reserves the right to increase or decrease the quantity.
5. In case, quality of framed photograph including frames does not found up to the mark as per approved sample, the Director (Tourism) reserves the right to cancel the assignment.
6. The Department may place the order for preparation of framed photographs at one time or in phased manner during the quotation validity period.
7. The successful bidder will deposit Rs. 5,000/- (Rs. five thousand only) as refundable earnest money (EMD) in the shape of Demand draft drawn in favour of Director, Tourism & Civil Aviation, H.P., Shimla, payable at Shimla, which will be later on refunded after the completion of the job assigned.
8. In the event, if any dispute arises, the decision of Director (Tourism), Shimla, H.P. will be final.

-Sd-
Director,
Tourism & Civil Aviation,
Block 28, SDA Complex,
Kasumpti, Shimla (H.P.) - 171009
Ph.0177-2625864.

Proforma for Financial Bid Regarding Preparation of framed Photographs

The firm / agency will submit the financial bid regarding preparation of framed photograph in the proforma given below along with signed forwarding letter.

| Sr. No. | Particular & Specification Photograph size = 36X24 inches Frame size = 1.5 inch | Qty. | Rate in Rupees per Framed Photograph (Both in figures and words) |
|---------|---|------|---|
| 1 | Preparation of framed photographs (36X24 inches) digital printing with mat lamination and pasting on 8 mm MDF Board with wooden look frame of 1.5 inch & clips for hanging. (The frame should be of good quality) | 300 | Rs.= (Rate: Per framed photograph) |

Note: The rates quoted would be valid for one year from the date of work order (which can be extended for another one year) and **inclusive of all expenses** like transportation charges, packing of framed photograph, sample cost, plus applicable GST and F.O.R. Directorate of Tourism & Civil Aviation, Block No 28, SDA Complex, Kasumpti, Shimla-9, Himachal Pradesh.

The Director (Tourism), H.P. reserves the right to increase or decrease the quantity of the approved photograph framed sceneries and there will be different types of digital Photographs for preparation of framed photograph/sceneries.

Date:

Authorized Signatory
(With agency / firm name and address)