

Checklist format:

General Information

1	Name of the unit	
2	Area	
3	Location	
4	Total project cost	
5	Company address	

Checklist format for essentiality certificate

1	Preliminary project report.	
2	Revenue papers (Jamabandi & Tatima).	
3	NOC from Town & Country Planning.	
4	NOC from Forest Department.	
5	NOC from IPH Department.	
6	NOC from HPSEBL.	
7	Site Plan.	
8	NOC from local body/ Gram Panchayat	
9	Inspection Report.	
10	Agreement to sell	
11	Affidavit from the seller that he/she will not become landless and if he/she is rendered landless, he/she undertakes that he/she will not claim allotment of any land/property from the Govt. of HP under any scheme.	
12	Affidavit of purchaser that he will run the project as a tourism unit for at least 10 years.	
13	Memorandum of Articles of Association, in case of company and partnership deed, if the project is in partnership.	

Checked & verified  
Deputy Director/District Tourism Development officer