

APPLICATION FORM FOR THE REGISTRATION OF A TOURISM UNIT

To

The Prescribed Authority,
Dy. Director, Tourism,

Sir,

I/we request that I/we as tourism unit operator and my/our tourism unit _____ situated at _____ may be registered under the Himachal Pradesh Tourism Development and Registration Act, 2002 in respect of _____ Tourist area.

The particulars of the tourism unit are as under:-

1. Name of owner/owners in case of proprietorship concern _____
name(s) of partners, Directors in the case of partnership concern, limited companies respectively.
2. Name of the tourism unit with full address.
(Telephone No: , Fax No: and Email)
3. Name of the authorized person _____
4. Whether own building or rented _____
Revenue papers i.e. Jamabandi and Tatima of the land or rent deed/lease deed).
5. An affidavit duly attested to the effect that _____
does not possess any disqualifications mentioned under clause (a) and (b) of section 29 of the Act.
6. Loan and subsidy availed, if any (at the time of first registration). _____
7. Tourism unit with or without boarding _____
8. Detail of accommodations:

(b) Number of double bed rooms _____
(c) Number of family suites (4 beds) _____
(d) Dormitory _____
(e) Reception and lounge _____
(f) Dining hall _____
(g) Public areas _____
(h) Details about other accommodation/facilities _____
if any
9. Completion plan from the Town and Country deptt./ _____
MC/ NP/ SADA/ Asstt. Engg./registered Architect.
10. NOC from Pollution control board.

Dated, the _____

Signature of the applicant

Documents required for the Provisional Registration/approval of Project

- (1) Title papers of the land i.e. Tatima & Jamabandhi of land.
- (2) Feasibility Report from the registered Consultant/Architect.
- (3) Blue prints & estimated cost (civil work) of the building approved from Assistant Engineer HPPWD for rural areas, NOC/Clearance from Town & Country Planning Department and M.C. Department, if falls in their extended jurisdiction or certificate of the Patwari & Panchayat Pradhan that the area does not fall within the jurisdiction of TCP/MC as the case may be.
- (4) Affidavit to run the said hotel at least for 10 years 70% employment to Himachali and not avail any type of subsidy.
- (5) Site inspection report from the District Tourism Development Officer/ SDO (Civil) of the concerned area.
- (6) NOC from Pollution Control Board.

Size of Rooms = 10X10=100 square feet. SBR, 10X12= 120 Sqft DBR, 6X5 =30 sqft. Bath Toilet

Parking/Kitchen/Dining/Rain water harvesting system/Solar System in the drawing/STP

Documents required for the Permanent Registration of Tourism Unit

1. Application on the prescribed proforma.
2. Affidavit under section 29 of the H.P.Tourism Development & Registration Act, 2002.
3. Title papers of the land i.e. Tatima & Jamabandhi of land.
4. Blue prints of the building approved from Assistant Engineer HPPWD for rural areas, NOC/Clearance from Town & Country Planning Department and M.C. Department, if falls in their extended jurisdiction or certificate of the Patwari & Panchayat Pradhan that the area does not fall with in the jurisdiction of TCP/MC as the case may be.
5. Completion report from the M.C. & TCP, if the area falls under their jurisdiction, if, the area is out side the MC/TCP limits then the completion report will be given by the A.E.HPPWD.
6. Registration fees as per Rule.
7. Inspection report of the unit regarding room size and facilities provided.
8. NOC from PCB

Size of Rooms = 10X10=100 sqft. SBR, 10X12= 120 Sqft DBR, 6X5 =30 sqft. Bath Toilet

Parking/Kitchen/Dining/Rain water harvesting system/Solar System/STP in the drawing

Documents required for the Registration of Travel Agency

1. Application on the prescribed proforma.
2. Affidavit under section 29 of the H.P.Tourism Development & Registration Act,2002.
3. Title papers of the land i,e Tatima & Jamabandhi of land or rent deed.
4. Registration fees Rs. 1000/- only.
5. Inspection report of the travel agency.

Documents required for the Registration of Guide

1. Application on the prescribed proforma.
2. Affidavit under section 29 of the H.P.Tourism Development & Registration Act,2002.
3. Police verification.
4. Registration fees Rs. 500/- only.
5. Two latest photographs.
6. Educational qualification.

Documents required for the Registration of River Rafting

1. Application for the registration along with Rs.2000/- to the DTDO.
2. Trained & Qualified 2 Guides at least 5 years experience in river rafting.
3. Certificate will be valid for one year only.
4. Stamped through Tourism Department under Chapter III (9)
5. At least 2 Guides for guidance & safety measures as required under section 11.
6. User fees- Rs.1500/- per raft, per year and Rs. 500/- per guide per year.
7. The funds so collected will be deposited in the bank account of the association, which shall be jointly operated by the association/DTDO.

APPLICATION FOR REGISTRATION OF TRAVEL AGENT

To

The Prescribed Authority,

Sir,

I/we request that I/we may be registered as a Travel Agent under the Himachal Pradesh Tourism Development and Registration Act, 2002 for _____ Tourist area. The particulars required for the purpose are given hereunder:-

1. Name of the applicant and address of the _____
travel agency (telephone No:, Fax No: and Email, if any).
2. Whether the firm is a proprietor/partnership/private _____
or public Ltd., Co.
3. Names of Bankers _____
4. Indicate the activities under taken by the firm:-
 - (a) Travel arrangement
 - (b) Sight seeing
 - (c) Hotel booking
 - (d) Air booking
 - (e) Hiking/trekking
 - (f) Mountaineering
 - (g) Bus-booking
 - (h) Any other activity
5. Staff employed _____
6. Whether own building or rented _____
(revenue papers i.e.Jamabandi and Tatims or rent deed.
7. Affidavit, duly attested _____
to the effect that he does posses any dis-qualification
mentioned under clauses (b) and (c) of section 29 of the Act.

Yours faithfully,

Dated:

Signature of the Applicant,

Form-III

APPLICATION FORM FOR REGISTRATION OF OUTDOOR PHOTOGRAPHERS IN HIMACHAL PRADESH

1. Name in capital letters

2. Father's/Husband's name in capital letters

3. Educational qualification

4. Permanent home address

5. Present address for correspondence

6. Experience of outdoor photographers (attach certificate)

7. Dark room facility and location

8. If no dark room, what are the arrangements of
_____ Printing and developing
9. Phone number if any

10. Affidavit, duly attested to the effect that he does not possess any disqualifications mentioned Under clauses (b) and(c) of section 29 of the Act.
11. Reference by two prominent citizens of the area in
_____ which applicant intends to do business.
12. Police Verification

Dated:

Signature of the applicant.

APPLICATION FOR REGISTRATION OF TOURIST/HOTEL GUIDE

1. Name in capital letters

2. Father's/Husband's name in capital letters

3. Educational Qualification

4. Experience, if any

5. Permanent home address

6. Present address for correspondence

7. Two passport size photographs

8. An affidavit, duly attested

to the effect that he does not possess any disqualifications mentioned
Under clauses (b) and(c) of section 29 of the Act.

9. Recommendation certificate from the employer in

case of hotel guide.

10. Police verification.

Dated:

Signature of the applicant

APPLICATION FOR REGISTRATION OF A RESTAURANT/BAR

To

The Prescribed Authority,

Sir,

I/we request that I/we be registered as a proprietor of Restaurant/Bar known as _____ situated at _____ under the Himachal Pradesh Tourism Development and Registration Act, 2002 in respect of _____ (Tourist area).

1. Name of person(s) with full address intending

to operate a restaurant/bar.(Telephone No:)

2. Father/Husband's name

3. Name(s) of the proprietor/proprietors with full address

4. Details of accommodation with size and sitting capacity

5. Size and number of toilets

6. License number and date from the concerned authorities'

7. Whether own building or rented

(revenue papers i.e. Jamabandi and Tatima or rent deed)

8. An affidavit, duly attested

to the effect that he does not possess any disqualification mentioned under

clauses(b)and(c)of section 29 of the Act.

9. Loan and subsidy availed, if any (at the time of first

Registration.)

Dated:

Yours faithfully,
Signature of applicant

Form-VI

APPLICATION FOR REGISTRATION OF ADVENTURE SPORTS OPERATOR

(Under rule-6)

To

The Prescribed Authority,

Sir,

I/we request that I/we may be registered as a adventure sports operator under the Himachal Pradesh Tourism Development and Registration Act, 2002 for _____ Tourist area. The particulars required for the purpose are given hereunder:-

1. Name of the applicant with parentage and address

(telephone No., Fax No: and Email, if any).

2. Father's/Husband's Name.

3. Whether the firm is a proprietor/partnership/private

or public Ltd., Co.

4. Names of the authorized person, operators and

5. Details of approved guide

6. Indicate the activities under taken

1. River Rafting
2. Paragliding
3. Water sports
4. Trekking
5. Hot Air blooning
6. Skiing/Heli-Skiing,
7. Mountaineering,
8. Trekking/Camping
9. Mountain Biking/Cycling
10. Mountain Car Rally
11. Any other activity

7. Staff employed _____

8. Whether own building or rented _____

(Revenue papers i.e.Jamabandi and Tatims or rent deed. _____)

9. Affidavit, duly attested to the effect that he

does possess any dis-qualification mentioned under clauses (b) and (c) of section 29 of the Act.

10. List of adventure sports equipment available.

11. Details of the Insurance coverage.

12. Medical facilities available

13. Area of operation.

14. Period of operation

15. Safety measure to be adopted

Yours faithfully,

*Signature of the Director,
Directors/Partner/Prop.*

Dated:

AFFIDAVIT

I _____ W/O
S/O _____ Age _____ years
R/O _____ P/O _____ Tehsil _____ Distt. _____

H.P. do hereby solemnly affirm and declare as under:-

1. That I have not been convicted of any offence under chapter XIV and XVI of the Indian Penal code 1860 or under any of the provision of this Act or of any offence punishable under any law providing for the prevention of hoarding, smuggling or profiteering or adulteration of food or drugs of corruption.

- 2 That I have not been declared and insolvent by a court of competent jurisdiction.
- 3 That my name has not been removed from the register on the ground mentioned in Section 29 of H.P.Tourism Development and Registration Act, 2002.

Deponent

VERIFICATION: _

Verified that the contents of above affidavit of mine are true and correct to the best of my knowledge and behalf. Nothing has been concealed therein,
Signed and verified at _____ on dated _____ the _____ year

Deponent