APPLICATION FORM FOR THE REGISTRATION OF A TOURISM UNIT

To

The Prescribed Authority,
Dy. Director, Tourism,

Sir,

I/we request that I/we as tourism unit operator and my/our tourism unit_________________situated at __________________may be registered under the Himachal Pradesh Tourism Development and Registration Act, 2002 in respect of __________________Tourist area.

The particulars of the tourism unit are as under:-
1. Name of owner/owners in case of proprietor ship concern ________________
   name(s) of partners, Directors in the case of partnership concern, limited companies respectively.
2. Name of the tourism unit with full address.
   (Telephone No: , Fax No: and Email)
3. Name of the authorized person ____________________________
4. Whether own building or rented ____________________________
   Revenue papers i.e. Jamabandi and Tatima of the land or rent deed/lease deed).
5. An affidavit duly attested to the effect that ____________________________
   does not possess any disqualifications mentioned under clause (a) and (b) of section 29 of the Act.
6. Loan and subsidy availed, if any (at the time of first registration). ____________________________
7. Tourism unit with or without boarding ____________________________
8. Detail of accommodations:
   (b) Number of double bed rooms ____________________________
   (c) Number of family suites (4 beds) ____________________________
   (d) Dormitory ____________________________
   (e) Reception and lounge ____________________________
   (f) Dining hall ____________________________
   (g) Public areas ____________________________
   (h) Details about other accommodation/facilities if any ____________________________
9. Completion plan from the Town and Country deptt./ MC/ NP/ SADA/ Asstt. Engg./registered Architect. ____________________________
10. NOC from Pollution control board.

Dated, the______________________________

Signature of the applicant
**Documents required for the Provisional Registration/approval of Project**

(1) Title papers of the land i.e. Tatima & Jamabandhi of land.

(2) Feasibility Report from the registered Consultant/Architect.

(3) Blue prints & estimated cost (civil work) of the building approved from Assistant Engineer HPPWD for rural areas, NOC/Clearance from Town & Country Planning Department and M.C. Department, if falls in their extended jurisdiction or certificate of the Patwari & Panchayat Pradhan that the area does not fall within the jurisdiction of TCP/MC as the case may be.

(4) Affidavit to run the said hotel at least for 10 years 70% employment to Himachali and not avail any type of subsidy.

(5) Site inspection report from the District Tourism Development Officer/ SDO (Civil) of the concerned area.

(6) NOC from Pollution Control Board.

Size of Rooms = 10X10=100 square feet. SBR, 10X12= 120 Sqt DBR, 6X5 =30 sqft. Bath Toilet

Parking/Kitchen/Dining/Rain water harvesting system/Solar System in the drawing/STP
Documents required for the Permanent Registration of Tourism Unit

1. Application on the prescribed proforma.
3. Title papers of the land i.e. Tatima & Jamabandhi of land.
4. Blue prints of the building approved from Assistant Engineer HPPWD for rural areas, NOC/Clearance from Town & Country Planning Department and M.C. Department, if falls in their extended jurisdiction or certificate of the Patwari & Panchayat Pradhan that the area does not fall with in the jurisdiction of TCP/MC as the case may be.
5. Completion report from the M.C. & TCP, if the area falls under their jurisdiction, if, the area is out side the MC/TCP limits then the completion report will be given by the A.E.HPPWD.
6. Registration fees as per Rule.
7. Inspection report of the unit regarding room size and facilities provided.
8. NOC from PCB

Size of Rooms = 10X10=100 sqft. SBR, 10X12= 120 Sqft DBR, 6X5 =30 sqft. Bath Toilet

Parking/Kitchen/Dining/Rain water harvesting system/Solar System/STP in the drawing
Documents required for the Registration of Travel Agency

1. Application on the prescribed proforma.
3. Title papers of the land i.e Tatima & Jamabandhi of land or rent deed.
4. Registration fees Rs. 1000/- only.
5. Inspection report of the travel agency.

Documents required for the Registration of Guide

1. Application on the prescribed proforma.
3. Police verification.
4. Registration fees Rs. 500/- only.
5. Two latest photographs.

Documents required for the Registration of River Rafting

1. Application for the registration along with Rs. 2000/- to the DTDO.
2. Trained & Qualified 2 Guides at least 5 years experience in river rafting.
3. Certificate will be valid for one year only.
4. Stamped through Tourism Department under Chapter III (9)
5. At least 2 Guides for guidance & safety measures as required under section 11.
6. User fees- Rs. 1500/- per raft, per year and Rs. 500/- per guide per year.
7. The funds so collected will be deposited in the bank account of the association, which shall be jointly operated by the association/DTDO.
APPLICATION FOR REGISTRATION OF TRAVEL AGENT

To

The Prescribed Authority,

Sir,

I/we request that I/we may be registered as a Travel Agent under the Himachal Pradesh Tourism Development and Registration Act, 2002 for ____________________________Tourist area. The particulars required for the purpose are given hereunder:-

1. Name of the applicant and address of the ____________________________
   travel agency (telephone No.; Fax No: and Email, if any).
2. Whether the firm is a proprietor/partnership/private ________________
   or public Ltd., Co.
3. Names of Bankers ____________________________
4. Indicate the activities under taken by the firm:-
   (a) Travel arrangement
   (b) Sight seeing
   (c) Hotel booking
   (d) Air booking
   (e) Hiking/trekking
   (f) Mountaineering
   (g) Bus-booking
   (h) Any other activity

5. Staff employed ____________________________
6. Whether own building or rented ____________________________
   (Revenue papers i.e. Jamabandi and Tatims or rent deed.
7. Affidavit, duly attested ____________________________
   to the effect that he does posses any dis-qualification
   mentioned under clauses (b) and (c) of section 29 of the Act.

Yours faithfully,

Dated: ____________________________
Signature of the Applicant,
FORM-III

APPLICATION FORM FOR REGISTRATION OF OUTDOOR PHOTOGRAPHERS IN HIMACHAL PRADESH

1. Name in capital letters
   _______________________

2. Father’s/Husband’s name in capital letters
   _______________________

3. Educational qualification
   _______________________

4. Permanent home address
   _______________________

5. Present address for correspondence
   _______________________

6. Experience of outdoor photographers (attach certificate)
   _______________________

7. Dark room facility and location
   _______________________

8. If no dark room, what are the arrangements of
   _______________________
   Printing and developing

9. Phone number if any
   _______________________

10. Affidavit, duly attested to the effect that he does not possess any disqualifications mentioned under clauses (b) and (c) of section 29 of the Act.

11. Reference by two prominent citizens of the area in
    _______________________
    which applicant intends to do business.

12. Police Verification

Dated: _____________________

Signature of the applicant.
APPLICATION FOR REGISTERATION OF TOURIST/HOTEL GUIDE

1. Name in capital letters

2. Father’s/Husband’s name in capital letters

3. Educational Qualification

4. Experience, if any

5. Permanent home address

6. Present address for correspondence

7. Two passport size photographs

8. An affidavit, duly attested
to the effect that he does not possess any disqualifications mentioned Under clauses (b) and (c) of section 29 of the Act.

9. Recommendation certificate from the employer in case of hotel guide.


Dated: ___________________________ Signature of the applicant
APPLICATION FOR REGISTRATION OF A RESTAURANT/BAR

To
The Prescribed Authority,
____________________

Sir,
I/we request that I/we be registered as a proprietor of Restaurant/Bar
known as ___________________ situated at ________________________________ under the Himachal Pradesh Tourism Development and Registration Act, 2002 in respect of ______________________(Tourist area).

1. Name of person(s) with full address intending _______________________
   to operate a restaurant/bar.(Telephone No:)
2. Father/Husband’s name _______________________
3. Name(s) of the proprietor/proprietors with full address _______________________
4. Details of accommodation with size and sitting capacity _______________________
5. Size and number of toilets _______________________
6. License number and date from the concerned authorities’ _______________________
7. Whether own building or rented _______________________
   (revenue papers i.e. Jamabandi and Tatima or rent deed)
8. An affidavit, duly attested _______________________
   to the effect that he does not possess any disqualification mentioned under
   clauses(b)and(c)of section 29 of the Act.
9. Loan and subsidy availed, if any (at the time of first _______________________
   Registration.)

Dated: _______________________

Yours faithfully,
Signature of applicant
Form-VI

APPLICATION FOR REGISTRATION OF ADVENTURE SPORTS OPERATOR
(Under rule-6)

To

The Prescribed Authority,

____________________

Sir,

I/we request that I/we may be registered as a adventure sports operator under the
Himachal Pradesh Tourism Development and Registration Act, 2002 for
____________________Tourist area. The particulars required for the purpose are
given hereunder:-

1. Name of the applicant with parentage and address

____________________

(telephone No:, Fax No: and Email, if any).

2. Father’s/Husband’s Name.

____________________

3. Whether the firm is a proprietor/partnership/private

____________________
or public Ltd., Co.

4. Names of the authorized person, operators and

____________________

5. Details of approved guide

6. Indicate the activities under taken

1. River Rafting

2. Paragliding

3. Water sports

4. Trekking

5. Hot Air blooming

6. Skiing/Heli-Skiing,

7. Mountaineering,

8. Trekking/Camping

9. Mountain Biking/Cycling

10. Mountain Car Rally

11. Any other activity

7. Staff employed

____________________

8. Whether own building or rented

____________________

(Revenue papers i.e.Jamabandi and Tatims or rent deed.
9. Affidavit, duly attested to the effect that he
does posses any dis-qualification mentioned under
clauses (b) and (c) of section 29 of the Act.

10. List of adventure sports equipment available.
11. Details of the Insurance coverage.
12. Medical facilities available
13. Area of operation.
14. Period of operation
15. Safety measure to be adopted

Yours faithfully,

Signature of the Director,

Dated:

Directors/Partner/Prop.
AFFIDAVIT

I _____________________ W/O _____________________ S/O _______________ Age _______ years
R/O _____________________ P/O _____________________ Tehsil _______________ Distt._

H.P. do hereby solemnly affirm and declare as under:-

1. That I have not been convicted of any offence under chapter XIV and XVI of the Indian Penal code 1860 or under any of the provision of this Act or of any offence punishable under any law providing for the prevention of hoarding, smuggling or profiteering or adulteration of food or drugs of corruption.

2. That I have not been declared and insolvent by a court of competent jurisdiction.

3. That my name has not been removed from the register on the ground mentioned in Section 29 of H.P. Tourism Development and Registration Act, 2002.

Deponent

VERIFICATION: _

Verified that the contents of above affidavit of mine are true and correct to the best of my knowledge and behalf. Nothing has been concealed therein, Signed and verified at ______ on dated ______ the ______ year.

Deponent