

Expression of Interest
[EOI]
for
Development of New Tourist Destinations at
Various Locations in Himachal Pradesh

October 2018



Department of Tourism & Civil Aviation
Government of Himachal Pradesh

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Kasumpti, Shimla-171009
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Department of Tourism & Civil Aviation, Himachal Pradesh, Shimla

Expression of Interest for Empanelment of Individuals / firms / companies for Development of New Tourist Destinations at Various Locations in Himachal Pradesh

The Department of Tourism & Civil Aviation, Government of Himachal Pradesh intends to undertake various projects throughout Himachal Pradesh for the development of tourism activities along with supporting infrastructure in and around major tourist attractions. The Department invites applications from interested Individuals / firms / companies for the development of Concept Plans for the following new tourist destinations in Himachal Pradesh.

- Chanshal, Shimla District
- Bir Billing, Kangra District
- Janjhli, Mandi District
- Reservoirs (Pong Dam at Kangra, Chamera at Chamba District, Gobind Sagar at Bilaspur District and Tattapani, Larji and Pandoh at Mandi District)

Information and DATE SHEET for important events of EOI

Publish Date	16 October 2018
Eoi Document Download / Sale Start Date	17 October 2018
Pre Bid Meeting	22 October 2018 at 11:30 AM
Eoi Submission End Date	05 November 2018 upto 3:00 PM
Eoi Opening Date	05 November 2018 at 3:30 PM
Mode of submission of EOI	Physical or Registered Post
Place of Opening of EOI	Block No. 28, SDA Complex, Kasumpti, Shimla, Himachal Pradesh

Note: -

1. Every bidder should check **Eligibility conditions** as per EOI document, before submitting the EOI
2. Any Corrigendum or Addendum major or minor issued subsequent to this EOI Document will be uploaded only on website www.himachaltourism.gov.in.
3. To facilitate checking the responsiveness and evaluation of Eols, Department may at its sole discretion, without being under any obligation to do so, reserves the right to call for any clarification from any Bidder regarding its submission after opening of EOI, such clarification(s) shall be provided within the time specified by Department for this purpose. If the Bidder does not provide the clarification sought within the prescribed time, its EOI shall be liable to be rejected. In case it is not rejected, Department may proceed to evaluate the proposal by construing the particular required clarification to the best of its understanding.

EOI Cost: Rs. 5000 (Rs. Five Thousand only) needs to be deposited through Demand Draft/pay order in favour of Department of Tourism & Civil Aviation, Himachal Pradesh payable at Shimla issued by a scheduled commercial Bank.

EOI Submission: Applications shall be submitted separately by post/courier or in person latest a before Bid Submission End Date to:

Director
Department of Tourism & Civil Aviation Department,
Block No. 28, SDA Complex,
Kasumpti, Shimla-171009
Ph.: 0177 - 2625864.
Exchange Ph: 0177-2625924.
Fax: 0177 - 2625456.
E-mail: tourismmin-hp@nic.in ; tourism.hp@nic.in

The application should include experience, last 3 years' audited financial statements of the applicant, details of experts and any other relevant information about the applicant's capabilities.

Department of Tourism & Civil Aviation reserves the right, without any obligation or liability, to accept or reject any or all of the EOIs at any stage of the process, to cancel or modify the process, or any part thereof, or to vary any of the terms and conditions at any time, without assigning any reasons whatsoever. Department of Tourism & Civil Aviation further reserves the right to curtail the current process at any time for the projects being bid out without assigning any reasons to anyone.

**Director, Tourism & Civil Aviation,
Himachal Pradesh, Shimla-171009.
Ph. 0177-2625924,
Email: tourismmin-hp@nic.in**

Expression of Interest for Empanelment of Individuals / firms / companies with Department of Tourism & Civil Aviation, Government of Himachal Pradesh

1. **Background** - The Department of Tourism & Civil Aviation, HP, is the nodal agency that plays a pro-active role in the promotion of tourism in the State. This is done through a wide range of literature and publicity material, participation in national and international fairs / meet, by creating / upgrading infrastructure and transport amenities in the tourist places / destinations and by creating new tourist products in the State. This is also being done through public private participation.
2. **Preface**

Department of Tourism & Civil Aviation, Himachal Pradesh intends to develop new tourist destinations at various locations. Some of them include:

 - Chanshal, Shimla District
 - Bir Billing, Kangra District
 - Janjehli, Mandi District
 - Reservoirs (Pong Dam at Kangra, Chamera at Chamba District, Gobind Sagar at Bilaspur District and Tattapani, Larji and Pandoh at Mandi District.
3. Interested Agencies/Companies/ Firms /Individual/ having experience in the related field may submit their Expression of Interest (EOI) to the address as specified in the advertisement. The contents of the Expression of Interest shall be as follows:
 - i) Covering Letter for EOI submission
 - ii) Authorization letter to sign the EOI
 - iii) Relevant Documents for ascertaining the existence of entity like certificate of Year of establishment of firm/company.
 - iv) Copy of PAN Card
 - v) Copy of GST Registration
 - vi) An Affidavit on non-judicial stamp paper of Rs.100.00 duly notarized – (purchased prior to the date of submission of bid) stating “that in case of any ambiguity noticed in the documents submitted at any stage, we shall be entirely responsible and liable for any action as deemed fit under the law.”
 - vii) Structure/Brief Profile of the firm/company/individual.
 - viii) Similar Experience with documentary support - Name of project, location, scope / description of work, commencement and completion date, cost of project, completion date as per contract, actual completion date, name of client with complete contact details, etc.
 - ix) Average Annual Turnover of the company/firm/individual for the last three years - Certificate from CA and audited balance sheets for last 3 years as mentioned.
 - x) Resources available with the firm/company/individual (manpower and equipment)
 - xi) Concept Plans for the locations
 - xii) Check lists for EOI documents (Annexure 1)
4. The EoIs shall be evaluated as per the marking given in the table below. The minimum qualifying score is 60 marks.

No.	Description	Marks	Scoring
1	Turnover	20	Average Annual Turnover for last 3 years (2015-16, 2016-17 & 2017-18) - >100 Crores - 20 marks, 80-100 Crores - 15 marks, 60-80 Crores - 10 marks, 40-60 Crores - 5 marks, <40 Crores - 0 marks. A certificate from Chartered Accountant showing annual turnovers for the last 3 years mentioned along with the copies of audited balance sheets of the mentioned financial years.
2	Similar Experience > 5 years	10	>5 years - 10 marks, 4-5 years - 8 marks, 3-4 years - 6 marks, 2-3 years - 4 marks, 1-2 years - 2 marks, <1 year - 0 marks. Documentary evidence for the number of years of experience must be attached.
3	Specific Experience	50	10 marks for each project up to 5 projects. Experience certificates of completed projects in last 3 years. Projects which are in progress will not be considered. The relevant layout plans may be submitted for completed projects.
4	Resources available	10	Availability of manpower and other resources along with the documentary proof
5	Concept Plan	10	Proposed Concept Plans
	Total	100	Minimum Score for Pass - 60 marks

5. Interested firms / organizations may send their clarifications through writing by e-mail at tourismmin-hp@nic.in on or before 22 October 2018.
6. Bidders are expected to submit all the required documents as per the checklist (Annexure 1). Failure to provide all requested information will be at their own risk and may result in rejection of the EoI.
7. Notwithstanding anything contained in this document, DOT&CA reserves the right to accept or reject any EoI or cancel the process at any time without any liability or any objection for their acceptance, rejection or cancellation. DOT&CA also reserves the right to continue or stop the process towards the next step in implementation of the project after the shortlisting process.
8. The bidders shall be responsible for all costs associated with the preparation of their EoI and their participation in the selection process, visits etc.

Checklist of Documents for EOI

S.N.	Description / Information	Please tick after enclosing the document
1	Covering Letter	
2	Authorization letter to sign the EOI	
3	Relevant Documents for ascertaining the existence of entity like certificate of Year of establishment of firm	
4	Copy of PAN No.	
5	Copy of GST Registration	
6	An Affidavit on non-judicial stamp paper of Rs.100.00 duly notarized – (purchased prior to the date of submission of bid) stating “that in case of any ambiguity noticed in the documents submitted at any stage, we shall be entirely responsible and liable for any action as deemed fit under the law.”	
7	Structure/Brief Profile of the firm	
8	Similar Experience with documentary support - Name of project, location, scope / description of work, commencement and completion date, cost of project, completion date as per contract, actual completion date, name of client with complete contact details, etc.	
9	Average Annual Turnover of the company for the last three years - Certificate from CA and audited balance sheets for last 3 years as mentioned.	
10	Resources available with the firm (manpower and equipment)	
11	Proposed Concept Plans for the projects	
12	Check lists for EOI documents	

Note: All above documents as listed above should be self-attested.